Welcome to CCAMPIS!
Child Care Access Means Parents In School
Drop-In/Evening Care Program
277-3365

The Drop-In and Evening Care Program is sponsored through the U.S. Department of Education. The goal of the program is to assist parents with a low cost or free child care service. This program is available to UNM students with the greatest need of child care services as a means to support their staying in school and completing their desired degree program.

The CCAMPIS Program, like the UNM Children's Campus full-day and half-day program, is accredited by the National Association of the Education for Young Children and The Children, Youth and Families Department's Aim High Program. We are also a licensed child care facility with the State of New Mexico. We are pleased to be able to serve you and your children.

Who May Apply?
- All applicants must be enrolled at UNM or be enrolled in classes completing prerequisites for entrance into a degree program at UNM. Bachelor and Graduate students are eligible.
- Applicants are required to fill out a FAFSA and must be Pell eligible. This is verified through notification letters from Financial Aid and a copy of your most recent Income Tax Return. Students who are not income eligible will be considered on an individual basis and based on availability.
- All applicants must be UNM students and the parent(s)/legal guardian(s) of the child(ren) enrolled.

How Do I Apply?
- Submit a copy of your current school year Financial Assistance Notification Letter.
- Submit a copy of your most recent Income Tax Return.
- Submit a copy of your UNM class schedule for the current semester.
- Submit a copy of your most recent unofficial transcripts.
- Bring in your child’s original birth certificate and current immunization record.
- Submit a completed CCAMPIS Admissions Agreement and Registration Packet.

Registration Criteria:
- $10 Registration Fee* per child, per semester. Nonrefundable.
- Sliding-Scale Payment* for semester hours or drop-in hours must be paid prior to receiving child care.
- Late Pick-up Fee: $10/child for every five (5) minutes or portion thereof, starting one (1) minute after your scheduled pick-up time (i.e. If your scheduled pick-up time is 12:30pm, late fees accrue beginning at 12:31pm and every five (5) minutes thereafter.)

*Payments accepted with LOBO CASH only.

CCAMPIS SCHEDULE
Maximum Hours per Semester is 20 per Week
Daytime Care: Monday-Friday 7:30am-5:30pm
Evening Care: Monday-Thursday 5:30pm-9:45pm

Reserve for Entire Semester! Drop-In Care Requires a 24 Hour Reservation!
Need Child Care During Class?

CCAMPIS: Child Care Access Means Parents in School!

This grant-funded program provides low cost or free child care for parents while they are in class and also for study time (based on availability).

Care Options:

For children 6 weeks-5 years: 7:30 am -10 pm Monday - Thursday & 7:30 am - 5:30 pm Friday

For School-Age children 5 years-12 years: 4 pm - 10 pm Monday -Thursday

Please call (505) 277-3365 for additional information or visit our website at: childcare.unm.edu

CCAMPIS Packets are available in our office: 1210 University Blvd. NE
Albuquerque, NM 87102
UNM CHILDREN’S CAMPUS REGISTRATION AND ADMISSIONS AGREEMENT

CHILD CARE ACCESS MEANS PARENTS IN SCHOOL (CCAMPIS)

1210 UNIVERSITY NE ALB. NM 87102 PH 277-3365

TODAY’S DATE: ___________________ REQUESTED ADM. DATE: ___________________

CHILD: LAST _______ FIRST _______ DOB: _______ SEX: _______

CONTRACTING PERSON: LAST _______ FIRST _______ BANNER ID#: _______

STREET: ___________________ CITY: ___________________ STATE: _______ ZIP: _______

CELL PHONE: _______ HOME PHONE: _______ WORK PHONE: _______ EMPLOYER: _______

PARTNER: ___________________ BANNER ID#: _______ CELL: _______ HOME: _______

STREET: ___________________ CITY: ___________________ STATE: _______ ZIP: _______

PARTNER EMPLOYER: _______ WORK PHONE: _______

UNM STUDENT STATUS

CONTRACT PARENT □ UNGRAD: □ GRAD: □ DOC: □ RESIDENT: □ OTHER (SPECIFY): □

PROGRAM OF STUDY: ___________________

PARTNER □ UNGRAD: □ GRAD: □ DOC: □ RESIDENT: □ OTHER (SPECIFY): □

PROGRAM OF STUDY: ___________________

SCHOOL FINANCED BY: ___________________

CARE NEEDED DROP IN CARE: □ EVENING CARE: □ ISD: □

HOURS NEEDED PER WEEK (2 HOUR MIN. REQ.) 2: □ 4: □ 6: □ 8: □ 10: □ 12: □ 14: □ 16: □

OTHER (SPECIFY): Approval Needed

ADDITIONAL 1/2 HOUR: □

ETNIC ORIGIN: ___________________

ROOM ASSIGNED: ___________________

EMERGENCY CONTACTS (OTHER THAN YOURSELF) PARTNER AUTHORIZED TO PICK UP CHILD WITH PICTURE ID (IF REQUIRED) MUST ALSO BE LISTED ON STANDING ORDERS TO PICK UP

NAME: ___________________

RELATIONSHIP: ___________________

HOME PHONE: _______ WORK PHONE: _______

PHYSICIAN: ___________________

PHONE: ___________________

STREET: ___________________ CITY: ___________________ STATE: _______ ZIP: _______

DENTIST: ___________________

PHONE: ___________________

MEDICAL INS: _______ INS #: _______

HOSP. PREFERENCE: ___________________

ALLERGIES, MED CONDITIONS: ___________________

1ST LANGUAGE: ___________________

COMMENT: ___________________

I ACKNOWLEDGE THE PARENT HANDBOOK IS AVAILABLE ON-LINE AND AGREE TO THE RATES, PAYMENT SCHEDULE, AND POLICIES AND PROCEDURES THEREIN

IN CASE OF AN EMERGENCY, I AUTHORIZE UNM CHILDREN'S CAMPUS STAFF TO TAKE MY CHILD TO THE ABOVE-NAMED PHYSICIAN OR TO THE NEAREST EMERGENCY HOSPITAL FOR SUCH EMERGENCY TREATMENT AND MEASURES AS ARE DEEMED NECESSARY FOR THE SAFETY AND PROTECTION OF MY CHILD AT MY EXPENSE.

CONTRACTING PARENT’S SIGNATURE (MUST BE A STUDENT) ___________________

AUTHORIZED DEPARTMENTAL SIGNATURE ___________________

DATE: ___________________ DATE: ___________________
Part A: Household Information

Total Number of people in household: 

Please list ages of all children under 12: 

What are your current childcare arrangements: 

Childcare financed by:  □ Self-Paid  □ ISD  □ Other (Please specify) 

Part B: Contracting Parent Information

Affiliation:  □ Student Specify Below  □ Staff/Fac Skip to Part C  □ Other Skip to Part C  

□ Undergraduate  □ Graduate  □ Doctorate  □ Medical Resident

College Tuition is financed by:  □ Self-Paid  □ Pell Grant  □ Financial Need Scholarship  □ Academic Scholarship  □ Other

# of Completed Credit Hours:  

# of Remaining Credit Hours:  

Anticipated Date of Graduation:  

Program of Study:  

What year did you begin your college career?  

Are you currently involved in any Campus Programs?  

If so, please specify (ie CAPS)  

Part C: Partner Information (If N/A skip to Part D)

Affiliation:  □ Student Specify Below  □ Staff/Fac Skip to Part D  □ Other Skip to Part D  

□ Undergraduate  □ Graduate  □ Doctorate  □ Medical Resident

College Tuition is financed by:  □ Self-Paid  □ Pell Grant  □ Financial Need Scholarship  □ Academic Scholarship  □ Other

# of Completed Credit Hours:  

# of Remaining Credit Hours:  

Anticipated Date of Graduation:  

Program of Study:  

What year did you begin your college career?  

Are you currently involved in any Campus Programs?  

If so, please specify (ie CAPS)  

Part D: How did you find out about our drop-in, evening care program?
New Mexico, CYFD/Family Nutrition Bureau
Child and Adult Care Food Program (CACFP)
Instructions for Completing the Income Eligibility Form (IEA)

[Participant Enrolled At the Center]
✓ List name of all enrolled participants that you are applying for which are in care.
✓ List each enrolled participant’s date of birth and age.
✓ If you are applying for a foster child, list only one foster child per form. A foster child may be eligible for free meals regardless of household income.
✓ If the participant enrolled is in child day care center and receives benefits thru Supplemental Nutrition Assistance (SNAP) formerly, food stamps or Food Distribution Program on Indian Reservation (FDPIR), please indicate the appropriate case number in the spaces provided and sign the form. Do not use the number on your card. You do not need to complete household and income information. If the participant enrolled is in adult day care center and receives benefits thru Supplemental Nutrition Assistance (SNAP) formerly, food stamps, Food Distribution Program on Indian Reservation (FDPIR), Supplemental Security Income (SSI) or Medicaid, please indicate the appropriate case number in the spaces provided and sign the form. Do not use the number on your card. You do not need to complete household and income information.
✓ If you do not receive benefits and have no case number for participants enrolled at the center, you must complete all parts of the IEA (household and Income information)

HOUSEHOLD AND INCOME INFORMATION
(Not completed if case# is provided above)
✓ List all household members. A household is a group of related or unrelated individuals who are living as one economic unit (i.e. sharing living expenses).
✓ Provide the most current income by source for all household members. This can be based on the most recent information the month prior to completing the application
✓ The income reported on the application must include all income before taxes and before other deductions.
✓ A foster child, defined as a ward of the court or welfare agency, is to be listed separately so that there is only one foster child per form. Only the foster child’s "personal use" income is listed. Personal use income includes:
  - Funds that are specified by the welfare agency as being for the personal use of the child. If no funds are specified, the funds received from the welfare agency are not to be considered as income. Record "0" on personal income
  - Money received in hand from any source. This includes, but is not limited to, funds received from trust accounts, from the child’s family, and earnings from the child’s employment other than occasional or part-time jobs.

SIGNATURE
✓ The adult family member completing the application must sign and date the application.
✓ If the enrolled participant is not in receipt of benefits and have not provided a case number, the adult family member signing the application must provide the last four digits of the social security number.
✓ If you do not have a social security number, check the “box” provided. Otherwise failure to provide the last four digits of the social security number, if you have one, will make the income application IEA invalid and will reduce the level of CACFP reimbursement your family day care center receive for meals served to the children and/or adult participants enrolled for care in their center.
**INCOME ELIGIBILITY APPLICATION**

Free and Reduced meals in the Child and Adult Care Food Program

**UNM Children’s Campus**
(Center Name)

assures the New Mexico Children, Youth and Families Department, Early Childhood Services, Child and Adult Care Food Program, that all enrolled participants in attendance will be offered the same meals without physical segregation of, or other discriminatory action against, any child or adult participant on the basis of race, color, national origin, sex, age, or disability. This policy applies to all centers included in the Child and Adult Care Food Program Agreement. To file a complaint of discrimination, write U.S.D.A. Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250, or call (202) 720-3272 or (202) 720-9332 (TTY). USDA is an equal opportunity provider and employer.

**INSTRUCTIONS:** Complete this form and return to the Centers office.

**Notation:** (SNAP) Supplemental Nutrition Assistance Program (formerly the Food Stamp Program)

| **Child Care Centers:** To apply for FREE meals - if you are receiving benefits under Supplemental Nutrition Assistance Program (SNAP) or Food Distribution Program on Indian Reservations (FDPIR) fill in your child’s name, date of birth, age, the SNAP Case number or FDPIR case number and sign the form. **DO NOT** complete other Household Members or income information.
| **Adult Day Care:** To apply for FREE meals - if enrolled participant household is recipient of Supplemental Nutrition Assistance Program (SNAP) or receives Supplemental Security Income (SSI) or Medicare (MED) complete name, DOB, age, SNAP, SSI, and/or Medicare case number and sign the form. **DO NOT** complete other Household Members or income information.

<table>
<thead>
<tr>
<th>Enrolled Participant(s) Information (each additional page if necessary)</th>
<th><strong>Benefit Information if applicable check type of benefit &amp; provide the required case number</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong> Last:</td>
<td>First:</td>
</tr>
<tr>
<td><strong>Child Check here</strong></td>
<td><strong>Date of Birth:</strong> Age</td>
</tr>
</tbody>
</table>
| | *Child Care Centers Only: check a box**
| | **SNAP**
| | **FDPIR**
| | *Case Number:
| | **Adult Care Centers Only: check a box**
| | **SNAP**
| | **FDPIR**
| | **SSI**
| | **MED**
| | **Case Number:**
| | **Casa Number:**

**Foster Child** (complete if a foster child is enrolling for care)

☐ Check this box if this application includes a foster child. List the amount of child’s “personal use” monthly income $_. If there is no income, record “0”.

**All Other Household Members** List the first and last name of each person living in your household, related or not (such as grandparents, other relatives, or friends who live with you). You must include yourself and all children living with you. Attach another sheet of paper if you need to.

<table>
<thead>
<tr>
<th><strong>Name:</strong> Last:</th>
<th>First:</th>
<th><strong>Name:</strong> Last:</th>
<th>First:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Number in Household:**

| Household Income | Wages, Salary: | Child Support (Alimony): | Social Security: |
| Income | $ | $ | $ |
| Penalty or Retirements: | Unemployment: | Other Income: |
| | $ | $ |

If necessary, convert multiple income schedules to annual income (Multiply weekly incomes by 52, biweekly by 26, monthly by 12)

**Total Income:** $____

☐ Weekly ☐ Monthly ☐ Annually (Check one)

**Penalties for Misrepresentation:** I certify that all the above information is true and correct that the food stamp or FDPIR number is correct or that all income is reported. I understand that this information is being given for the receipt of Federal funds; that Institution officials may verify the information on the statement and the deliberate misrepresentation of the information may subject me to prosecution under applicable State and Federal laws.

* * * * *

Signature of Adult Family Member

Social Security Number

Date

**Privacy Act Statement:** This explains how we will use the information you give us. The Richard S. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve the participant for free or reduced price meals. Also, you must include the last four digits of the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or if the household is currently receiving benefits under the Supplemental Nutrition Assistance Program (SNAP) or Food Distribution Program on Indian Reservations (FDPIR) and you are enrolled in a child care center or receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI). Medicare or Food Distribution Program on Indian Reservations (FDPIR) and an adult in your home is enrolled in an adult day care center. We will use your information to determine if the participant is eligible for free or reduced price meals, and for administration and enforcement of the programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

**FOR SPONSOR USE ONLY**

☐ Child Day Care Center:

☐ Adult Day Care Center:

☐ Approved Free

☐ Approved Reduced

☐ Paid

**Approving Date**

Date Disenrolled

Name of Organization

Name of Person Approving Form

WH38—Sponsor: Make Copy Parent

NMFYDFP10/FNB Revised 04/13
UNM Children's Campus for Early Care & Education
Diet Restriction for Meals @ the UNM Children's Campus

➢ Child's Name: ____________________________________________________________________________
   Classroom/Teacher ________________________________________________________________________

➢ Diet Restriction (A physician’s signature is required if the restriction is not a parent preference):
   [ ] None
   [ ] Parent preference; please specify __________________________ (i.e.) lacto-ovo vegetarian, lacto-intolerant, etc. (likes and dislikes are not accommodated)
   [ ] Allergy/Medically necessary (physician signature required)

If your child requires a special diet, please include a detailed description of any allergic reaction or adverse consequence of not following the special diet.
________________________________________________________________________________________
________________________________________________________________________________________

➢ List specific foods to be omitted and suggest substitutions:

<table>
<thead>
<tr>
<th>Ommissions</th>
<th>Substitutions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I give permission for the program to post information regarding my child's allergy/special nutritional needs in food preparation areas, and in my child's classroom as a visual reminder to staff.

Parent/Guardian Signature ___________ Date ___________

➢ If any additional information regarding diet or feeding is necessary, please check this box and provide the necessary information on the back of this form.

➢ I certify that the above named person needs special dietary substitutes prepared as described above because of an allergy, disability or chronic medical condition.

Physician’s Signature ___________ Phone ___________ Date ___________
UNM Children’s Campus for Early Care & Education
Topical Medication Permission Form

Child’s Name: ________________________________________________

I give UNMCC staff permission to apply as necessary. (Please check by each item you give approval for.)

[ ] Sunscreen -- for outdoor play
[ ] Petroleum Jelly -- for chapped lips & dry skin
[ ] Diaper cream -- for diaper rash
[ ] Chapstick, Carmex, etc., -- for chapped lips
[ ] Hand and/or body lotion -- for dry skin
[ ] Insect Repellent

I understand it is my responsibility to provide the items listed above. I also understand it is my responsibility to inform the classroom staff when I bring the(se) item(s) and to give the(se) item(s) DIRECTLY to the staff to ensure they are kept out of reach of the children. I hereby release UNMCC from all liability for any complications resulting from the administration of the above medication as described.

THIS FORM IS FOR TOPICAL MEDICATION ONLY. FOR ADDITIONAL MEDICATIONS THAT ARE NOT LISTED ABOVE, PLEASE REFER TO THE MEDICATION AUTHORIZATION FORM (ACCOMPANIED BY DOCTOR’S AUTHORIZATION).

__________________________  ____________________
Parent/Guardian Signature       Date
PHOTOGRAPH PERMISSION

I give permission for photography of my child _____________ to be taken while he or she is involved in the program of the UNM Children’s Campus for Early Care and Education to be used for public relations purposes for the Children’s Campus. I understand that every attempt will be made to notify me before any such pictures are printed for publications or display.

Parent/Guardian Signature ____________________________ Date __________

TRIP PERMISSION

Many times during your child’s attendance at the UNM Children’s Campus for Early Care and Education groups will be taking trips to nearby places of interest. In order for your child to be included in these trips, you must sign the blank permission form below. Your signature enables the teachers to take groups on trips without seeking permission each time. Parents will be notified in advance of all field trips taken by the class. As appropriate, seat belts and restraints will be available for children transported. Drop-In and Evening Families: Please note that it is at the discretion of the Administrative Staff to determine whether the your child(ren) are eligible to participate in program field-trips.

My child _____________ has permission to go on all trips sponsored by the UNM Children’s Campus Early Care and Education. This permission covers walking, trips taken in UNM vans, buses and/or private vehicles, and trips both on and off campus. In all cases UNM and its employees will not be held liable for any accident incurred.

Parent/Guardian Signature ____________________________ Date __________

SWIMMING PERMISSION

During the year, the UNM Children’s Campus for Early Care and Education provides various swimming opportunities for all age groups. The Child Care Licensing Bureau requires that all parents sign an agreement that their children are allowed to have water play in small wading pools, or swim at Johnson Center in the Therapy pool, the shallow end of the Olympic pool, or a pool off-site. Lifeguards will always be available for all swimming field trips.

My child _____________ has permission to participate in any swimming or waterplay activity sponsored by the UNM Children’s Campus. This permission covers all off-site locations.

Parent/Guardian Signature ____________________________ Date __________

Revised 10/10
UNM Children’s Campus of Early Care and Education

CCAMPIS
Child Care Access Means Parents In School

Affiliation Verification

EVERY FAMILY MUST SUBMIT A COPY OF THE CONTRACTING PARENT’S CLASS SCHEDULE

Sponsored through the US Department of Education, the goal of the CCAMPIS Program is to assist students of UNM with a drop-in and evening child care service. Priority will be given to students receiving financial aid through Federal Pell Grants.

Each family must submit documentation establishing that at least one parent is a student of UNM and at class or an arranged tutoring session, during the scheduled child care for the drop-in and evening care program.

Schedule

<table>
<thead>
<tr>
<th>Requested Schedule</th>
<th>Approved Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time(s) (add 30 minutes prior to class and 30 minutes after class)</td>
<td>For office use ONLY</td>
</tr>
</tbody>
</table>

Monday: __________________________

Tuesday: __________________________

Wednesday: __________________________

Thursday: __________________________

Friday: __________________________

On Call Only: Yes or No (circle One) __________________________
UNM Children’s Campus for Early Care and Education
Permission for Academic Connections

One of the goals of the UNM Children’s Campus for Early Care and Education is to serve as a location for academic connections for UNM students and faculty and others in the community. The Children’s Campus is a place for student observations, projects, and other field experiences. Such activities may include, but are not limited to, practicum assignments, observations and projects, internships, student teaching placements, informal research, practice developmental and/or linguistic testing, mental/physical wellness experiences and the like. The level of involvement may include passive observations, active interactions, facilitating group activities/discussions, and conducting practice tests and other similar kinds of activities. This may include photographing, audio taping, videotaping, collecting samples of children’s work and taking dictation of children’s words. If any of the research protocols should fall under the jurisdiction of the Institutional Review Board for Human Subjects Research we will take the necessary steps to obtain their approval.

The Children’s Campus is committed to providing these opportunities to faculty, students, and beyond while also ensuring your child is in a safe and nurturing environment. Therefore, we will not permit any involvement that we feel will cause emotional distress and/or psychological/physical harm. All individuals involved in these activities must meet the standards and expectations of our program which include completing an application for participation and meeting with the appropriate administrator. The procedures are designed to ensure that your child/children are properly protected and supported during the conduct of any study at the Children’s Campus. Also, unless we have received specific separate permission from you, these individuals will not be left alone with any child or group of children at the center. As with other aspects of our program, we will always work to respect your child’s choice to participate or not participate.

I hereby give permission for my child, __________________________, to participate in the academic connections that take place at the Children’s Campus as described above. I understand these connections are designed for the purpose of professional training, research and education and that none of the above mentioned methods of data collection will be used for commercial purposes.

________________________
Printed name of parent/legal guardian

________________________
Parent/Guardian Signature

________________________
Date

Revised 10/10
University of New Mexico
UNM Children’s Campus for Early Care and Education

STANDING ORDERS

Please Print!!!!!!

I, ____________________________, authorize the following adults listed below to pick up
(Contracting Parent’s Name)

my child ____________________________
(Child’s Name)

<table>
<thead>
<tr>
<th>Name of Authorized Person</th>
<th>Specified Days/Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>_________________________</td>
<td>_____________________</td>
</tr>
<tr>
<td>_________________________</td>
<td>_____________________</td>
</tr>
<tr>
<td>_________________________</td>
<td>_____________________</td>
</tr>
<tr>
<td>_________________________</td>
<td>_____________________</td>
</tr>
<tr>
<td>_________________________</td>
<td>_____________________</td>
</tr>
</tbody>
</table>

If applicable, please include your partner’s name in the list above.

I understand I am giving full responsibility to this/these individual(s) to pick up my child when I have indicated.

______________________________
Parent/Guardian Signature

______________________________
Date

NOTE: Please remind the people listed above that they need to always have some form of identification to pick up your child. We will NOT release a child to someone who has not been authorized to pick them up or is NOT eighteen years of age or older.

Revised 10/10
Contact Information Form

Child's Name: __________________________  Classroom: ______________

The Primary Contact Number will be used to call you every time we send a SchoolReach call, regardless of the urgency of the message. The Secondary Contact Number will be called at the same time as the Primary Number on calls where the message we are sending is of a more urgent or time sensitive nature to ensure that we get the call to you as soon as possible.

Please consider this information carefully and make an effort to keep us informed as soon as possible if either number changes for any reason.

Recipient 1: Last Name: __________________________  First Name: __________________
Primary Contact Number: (____) ____ - _______
Secondary Contact Number: (____) ____ - _______
Email Address: __________________

Recipient 2: Last Name: __________________________  First Name: __________________
Primary Contact Number: (____) ____ - _______
Secondary Contact Number: (____) ____ - _______
Email Address: __________________

Recipient 3: Last Name: __________________________  First Name: __________________
Primary Contact Number: (____) ____ - _______
Secondary Contact Number: (____) ____ - _______
Email Address: __________________

Recipient 4: Last Name: __________________________  First Name: __________________
Primary Contact Number: (____) ____ - _______
Secondary Contact Number: (____) ____ - _______
Email Address: __________________

Thank you for your assistance and please be sure to return this form as soon as possible.
Early Childhood Health Assessment Record

To Parent or Guardian: In order to provide the best experience, UNM Children’s Campus Staff must understand your child’s health needs. This form requests information from you (Part I & Part II) which will be helpful to the health care provider when completing the health evaluation (Part III). New Mexico Child Care Licensing and New Mexico FOCUS criteria requires a health assessment by a physician, or legally qualified practitioner of medicine, as a condition of enrollment into the UNM Children’s Campus.

**Part I – To be Completed by Parent/Guardian**

<table>
<thead>
<tr>
<th>Child’s Name (Last, First, Middle)</th>
<th>Birth Date (mm/dd/yyyy)</th>
<th>□ Male □ Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address (Street, City and ZIP code)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parent/Guardian Name (Last, First)</td>
<td>Home Phone:</td>
<td>Cell Phone:</td>
</tr>
<tr>
<td>Early Childhood Program (Name, Phone Number, Fax Number)</td>
<td>Race/Ethnicity</td>
<td></td>
</tr>
<tr>
<td>UNM Children’s Campus, Phone: 505-277-3365, Fax: 505-277-3182</td>
<td>□ African American</td>
<td></td>
</tr>
<tr>
<td>Primary Health Care Provider:</td>
<td>□ American Indian</td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ Asian</td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ Hispanic</td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ Native Hawaiian</td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ White</td>
<td></td>
</tr>
<tr>
<td></td>
<td>□ Other</td>
<td></td>
</tr>
<tr>
<td>Name of Dentist:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Insurance Company/Number or Medicaid/Number:</td>
<td>Preferred Hospital:</td>
<td></td>
</tr>
</tbody>
</table>

**Part II – To be completed by Parent/Guardian**

Please answer these health history questions about your child before the physical examination. Please circle “Y” if “yes” or “N” if “no.” Explain all “yes” answers in the space provided below.

<table>
<thead>
<tr>
<th>Any Health Concerns</th>
<th>Y N</th>
<th>Frequent ear infections</th>
<th>Y N</th>
<th>Asthma treatment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allergies to food, bee stings, insects</td>
<td>Y N</td>
<td>Any speech issues</td>
<td>Y N</td>
<td>Seizure</td>
</tr>
<tr>
<td>Allergies to medication</td>
<td>Y N</td>
<td>Any problems with teeth</td>
<td>Y N</td>
<td>Diabetes</td>
</tr>
<tr>
<td>Any other allergies</td>
<td>Y N</td>
<td>Has your child had a dental examination in the last year</td>
<td>Y N</td>
<td>Any heart problems</td>
</tr>
<tr>
<td>Any daily/ongoing medications</td>
<td>Y N</td>
<td>Very high or low activity level</td>
<td>Y N</td>
<td>Emergency room visits</td>
</tr>
<tr>
<td>Any problems with vision</td>
<td>Y N</td>
<td>Weight concerns</td>
<td>Y N</td>
<td>Any operations/surgeries</td>
</tr>
<tr>
<td>Uses of contacts or glasses</td>
<td>Y N</td>
<td>Problems breathing or coughing</td>
<td>Y N</td>
<td>Lead concern/poisoning</td>
</tr>
<tr>
<td>Any hearing concerns</td>
<td>Y N</td>
<td>Eating concerns</td>
<td>Y N</td>
<td>Birth to 3 services</td>
</tr>
<tr>
<td>Sleeping concerns</td>
<td>Y N</td>
<td>Toiling concerns</td>
<td>Y N</td>
<td>Preschool Special Education</td>
</tr>
<tr>
<td>High blood pressure</td>
<td>Y N</td>
<td>Ability to communicate needs</td>
<td>Y N</td>
<td>Social development</td>
</tr>
<tr>
<td>Developmental - Do you have any concerns about your child’s:</td>
<td></td>
<td>Interaction with others</td>
<td>Y N</td>
<td>Emotional development</td>
</tr>
<tr>
<td>Physical Development</td>
<td>Y N</td>
<td>Behavior</td>
<td>Y N</td>
<td>Ability to understand</td>
</tr>
<tr>
<td>Movement from one place to another</td>
<td>Y N</td>
<td>Other</td>
<td>Y N</td>
<td></td>
</tr>
</tbody>
</table>

Explain all “yes” answers or provide any additional information:

Have you talked with your child’s primary health care provider about any of the above concerns? Y N

Please list any medications your child will need to take during program hours:

All medications taken in child care programs require a separate Medication Authorization Form signed by an authorized prescriber and parent/guardian.

I give my consent for my child’s health care provider and early childhood provider or health/nurse consultant/coordinator to discuss the information on this form for confidential use in meeting my child’s health and educational needs in the early childhood program.

Signature of Parent/Guardian Date
**Part III – Medical Evaluation**

Health Care Provider must complete and sign the medical evaluation.

<table>
<thead>
<tr>
<th>Child's Name (Last, First, Middle)</th>
<th>Birth Date (mm/dd/yyyy)</th>
<th>Date of Exam (mm/dd/yyyy)</th>
</tr>
</thead>
</table>

**Physical Exam/Well Child Check** (Note: *Required Screening/Test to be completed by provider*)

<table>
<thead>
<tr>
<th>HT in/cm %</th>
<th>Weight lbs oz/ %</th>
<th>BMI / %</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Screenings**

**Vision Screening**

- [ ] EPSDT Subjective Screen Completed (Birth to 3 yrs)
- [ ] EPSDT Subjective Screen Completed (Birth to 4 yrs)
- [ ] EPSDT Annually at 3 yrs (Early and Periodic Screening, Diagnosis and Treatment)
- [ ] EPSDT Annually at 4 yrs (Early and Periodic Screening, Diagnosis and Treatment)

**Hearing Screening**

- [ ] EPSDT Subjective Screen Completed (Birth to 3 yrs)
- [ ] EPSDT Subjective Screen Completed (Birth to 4 yrs)

**Developmental Screening**

- [ ] ASQ
- [ ] ASQ SE
- [ ] M-CHAT
- [ ] PEDS
- [ ] Other (specify): ___

- Typically Developing: [ ] Yes [ ] No [ ] Referred
- Gross Motor: [ ] Yes [ ] No
- Fine Motor: [ ] Yes [ ] No
- Language/Communication: [ ] Yes [ ] No
- Problem Solving: [ ] Yes [ ] No
- Social/Emotional: [ ] Yes [ ] No

- Referral made to: ___
- Referral made to: ___

- Has this child received dental care in the last 6 months?
  - [ ] Yes
  - [ ] No

- *Immunizations* [ ] Up to Date [ ] Delayed Schedule [ ] Approved Conscientious Objector

**CHRONIC DISEASE ASSESSMENT**

- Asthma: [ ] No [ ] Yes: [ ] Intermittent [ ] Mild Persistent [ ] Moderate Persistent [ ] Severe Persistent [ ] Exercise Induced
  - If yes, please provide a copy of an Asthma Action Plan
  - Rescue medication required in child care setting: [ ] No [ ] Yes

- Allergies: [ ] No [ ] Yes
  - Epi Pen required: [ ] No [ ] Yes
  - History of Anaphylaxis: [ ] No [ ] Yes: [ ] Food [ ] Insects [ ] Latex [ ] Medication [ ] Unknown Source [ ] Other: ___
  - If yes, please provide a copy of an Emergency Allergy Plan

- Diabetes: [ ] No [ ] Yes: [ ] Type I [ ] Type II

- Seizures: [ ] No [ ] Yes: Type ___

- Other Chronic Conditions: [ ] No [ ] Yes: ___

- Check all that apply:
  - [ ] This child has the following problem which may adversely affect his or her educational experience:
    - [ ] Vision
    - [ ] Auditory
    - [ ] Speech/Language
    - [ ] Physical
    - [ ] Social/Emotional
    - [ ] Behavior
    - [ ] Other: ___
  - [ ] This child has a developmental delay/disability that may require intervention at the program.
  - [ ] This child has a special health care need which may require intervention at the program, e.g., special diet, long-term/ongoing/acute/emergency medication, history of contagious disease.
    - Specify: ___
  - [ ] This child has the following problems which may adversely affect his or her educational experience:
    - [ ] Vision
    - [ ] Auditory
    - [ ] Speech/Language
    - [ ] Physical
    - [ ] Social/Emotional
    - [ ] Behavior
    - [ ] Other: ___
    - [ ] This child may fully participate in program.
    - [ ] This child may fully participate in the program with the following restrictions/adaptation: (Specify reason and restriction.) ___

- [ ] I would like to discuss information in this report with the early childhood provider.

**Signature of Health Care Provider MD / DO / APRN / PA**

**Date Signed**

**Printed/Stamped Provider Name and Phone Number**

---

**Medical Referral**

- [ ] Physical Exam/Well Child Check
- [ ] Vision
- [ ] Dental
- [ ] Hearing
- [ ] Developmental Screening
- [ ] Other

**Patient Referral**

**Office Use Only**

---

"OFFICE USE ONLY"
The University of New Mexico Children’s Campus (UNMCC) understands the importance of child care to the recruitment, retention, and graduation of the student families that make up the University of New Mexico. This intake form will allow the UNMCC to assess and determine student parent needs. In order to better align ourselves with the goals of the University as they relate to recruitment, retention, and graduation rates, we will be implementing a tiered student discount based on the number of credit hours a student is enrolled in each semester. All student families with children enrolled in the UNMCC Traditional Program will be eligible to apply for this tiered student discount which is subsidized by UNM Student Fees. All student families may now also be eligible to receive additional child care assistance through the UNMCC CCAMPIS program based on their family income and Pell eligibility for the Fall 2017 semester.

As part of this process, all student families will be required to complete this intake form at the beginning of each semester, provide proof of enrollment, and complete an end of semester form which includes information about progress towards your degree in order to be eligible to receive a student discount and/or CCAMPIS assistance.

Thank you for taking the time to complete this intake form.

**Demographic Information:**

1. What is your UNM Banner ID number? 

2. Which category below best describes your affiliation with the University of New Mexico? (Check all that apply)
   - Staff
   - Faculty
   - Undergraduate Student
   - Graduate Student
   - Other (Specify)

3. Gender
   - Male
   - Female

4. With which race/ethnicity do you identify?
   - Asian
   - Native Hawaiian/Pacific Islander
   - Black/African-American
   - Hispanic/Latino/a
   - Middle Eastern
   - Native American/Alaskan Native
   - White/Caucasian
   - Multiracial
   - Prefer not to respond

5. Age?
   - 18 – 24
   - 25 – 34
   - 35 – 44
   - 45 – 54
   - 55 – 64
   - 65+
6. Current Relationship Status
   □ Single and Dependent
   □ Single and Independent
   □ Married and Dependent
   □ Married and Independent
   □ Domestic Partner
   □ Other (Specify)

7. Current Status (Check all that apply)
   □ Working full time
   □ Working part time
   □ Student full time
   □ Student part time
   □ Temporarily unemployed (but actively seeking work)
   □ Other (Specify)

8. If you are currently employed, please indicate the number of hours per week you
   spend working. Please include graduate assistantships.

9. What is your annual household income?
   □ Less than $10,000
   □ $10,000 to $19,999
   □ $20,000 to $29,999
   □ $30,000 to $39,999
   □ $40,000 to $49,999
   □ $50,000 to $59,999
   □ $60,000 to $69,999
   □ $70,000 to $79,999
   □ $80,000 to $89,999
   □ $90,000 to $99,999
   □ $100,000 to $149,999
   □ $150,000 or more

10. Are you currently receiving financial aid to attend school? Select all that apply.
    □ Pell Grant
    □ Subsidized Loan
    □ Unsubsidized Loan
    □ Perkins Loan
    □ UNM Scholarship
    □ Tribal Scholarship
    □ Other (Specify)

11. Are you currently receiving benefits from the following programs (Check all that apply)?
    □ Women Infant Children (WIC)
    □ Child Care Assistance
    □ Supplemental Nutrition Assistance Program (SNAP)
    □ Medicaid
    □ Housing Assistance
    □ Other (Specify)

12. Where do you currently live?
    □ UNM Student/Family Housing
☐ Off Campus - within 5 miles of the University
☐ Off Campus - more than 5 miles from the University but less than 10 miles
☐ Off Campus - more than 10 miles
☐ Other (Specify)

**Academics:**

13. Check the highest level of education you have completed.
   - ☐ High School Diploma or Equivalent
   - ☐ Associates
   - ☐ Bachelors
   - ☐ Masters
   - ☐ Doctoral
   - ☐ Other (Specify)

14. Are you the first person in your family to attend college?
   - ☐ Yes
   - ☐ No

15. What is your long-term educational goal?
   - ☐ Undergraduate Degree
   - ☐ Graduate Degree
   - ☐ Other (Specify)

16. Do you identify yourself as one of the following?
   - ☐ Low Income Graduate Student
   - ☐ Low Income Foreign Student

17. Are you an international student?
   - ☐ Yes
   - ☐ No

18. If you are an international student, what is your home country?

19. What is your current enrollment status? (Current student schedule must be attached.)
   - ☐ 0-3 Credit Hours
   - ☐ 4-6 Credit Hours
   - ☐ 7-12 Credit Hours
   - ☐ 13-17 Credit Hours
   - ☐ 18 or More Credit Hours

20. What is your Cumulative GPA?

21. What type of Degree Program are you in?
   - ☐ Certificate
   - ☐ Bachelors
   - ☐ Masters
   - ☐ Doctoral
   - ☐ Non-Degree
   - ☐ Teaching Credential
   - ☐ Other (Specify)
22. Do you anticipate graduating in the 2017-2018 academic year?
   □ Yes
   □ No

23. Which college and school/department best describes your affiliation with the University of New Mexico?
   □ Anderson School of Management
   □ College of Arts and Sciences
   □ College of Education
   □ College of Fine Arts
   □ College of Nursing
   □ College of Pharmacy
   □ School of Architecture and Planning
   □ School of Engineering
   □ School of Law
   □ School of Medicine
   □ School of Public Administration
   □ University College
   □ Health Sciences
   □ Other College/School (specify)
   □ Other UNM Department (specify)

24. How many years have you completed to date? __________

25. How many additional years will it take for you to complete your degree program? __________

26. Based on your current childcare arrangements, how easy is it for you to:

<table>
<thead>
<tr>
<th>Activity</th>
<th>1=Extremely Easy</th>
<th>2=Relatively Easy</th>
<th>3=Challenging</th>
<th>4=Extremely Difficult</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete Homework</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Study</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Read for classes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attend classes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meet for group projects</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meet with professors</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Go to the library</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Participate in University Activities (i.e. athletic events, Popejoy Productions, etc.)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Participate in Student Services and Academic Programs (i.e. CAPS, Women’s Resource Center, etc.)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilize Recreational Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

27. My professors give or have given me excused absences in the event my child is sick?
   □ Yes
   □ No

28. My professors understand how being a parent affects my academic performance?
   □ Yes
   □ No
29. Would you be interested in participating or receiving supplemental CCAMPIS funding for the Fall 2017 semester?
   □ Yes
   □ No

**Child Care (CC):**

30. How many children under the age of eighteen do you have?

31. What are the current ages of your children who require child care?

<table>
<thead>
<tr>
<th></th>
<th>Child 1</th>
<th>Child 2</th>
<th>Child 3</th>
<th>Child 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 11 months</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 -23 months</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two years old</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Three years old</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Four years old</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 – 10 years old</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11 – 13 years old</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 and over</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

32. Indicate all type(s) of child care/children’s programs used for each child.

<table>
<thead>
<tr>
<th></th>
<th>Child 1</th>
<th>Child 2</th>
<th>Child 3</th>
<th>Child 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spouse/partner</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Relative in your home</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Relative in their home</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Live in nanny</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Live out nanny</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Licensed family home care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On-campus, full-time center based care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On-campus, part-time center based care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Off-campus, full-time center based care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Off-campus, part-time center based care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>After school program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Before and after school program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evening Care</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

33. How do you currently pay for child care? (Check all that apply)
   □ Self-pay
   □ Income Support through Children, Youth and Families
   □ Scholarship
   □ Other (Specify)

34. Please indicate the importance of the following when choosing childcare.

<table>
<thead>
<tr>
<th></th>
<th>Very Important</th>
<th>Important</th>
<th>Somewhat Important</th>
<th>Not Important</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost/affordability</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Quality</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hours of Availability</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flexibility in accommodating schedule</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>---</td>
<td>---</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff consistency/low turnover</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff professionalism/training</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult to child ratio</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Located on Campus</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

35. What days of the week do your children require child care?
   - [ ] Monday
   - [ ] Tuesday
   - [ ] Wednesday
   - [ ] Thursday
   - [ ] Friday
   - [ ] Saturday
   - [ ] Sunday

36. When do your children require child care? (select all that apply)
   - [ ] Before 7:00 am
   - [ ] All or part of 7:00 am – 5:30 pm
   - [ ] All or part of 5:30 pm – 10:00 pm
   - [ ] After 10:00 pm and before 7:30 am
   - [ ] Different hours due to a rotating shift
   - [ ] Weekends
   - [ ] Holidays

Support Services (SS):

37. What is important to you as a student parent? (Check all that apply)
   - [ ] Affordable and flexible childcare
   - [ ] Opportunities to meet other students with children
   - [ ] Information about Campus and Community resources
   - [ ] Access to Lactation Centers
   - [ ] Affordable and Safe Housing
   - [ ] Acknowledgement of your special needs and support from departments
   - [ ] Other (Specify)

38. Rank the following based on priority level. Place a (1) next to the one that is of most importance to you and so on.
   - [ ] Increase child care capacity at the UNM Children’s Campus.
   - [ ] Increase child care capacity through child care slots at non-UNM child care facilities in various communities.
   - [ ] Offer direct child care tuition assistance subsidies to qualified families based on income.
   - [ ] Offer a student parent resource center to support student parents and their families.
   - [ ] Other (Specify)

39. What services would you be most likely to use at a campus family resource center? (specify all that apply)
   - [ ] Child care referral
   - [ ] Healthcare
   - [ ] Child care subsidies
- SNAP (Supplemental Nutrition Assistance Program)
- Early childhood reference materials
- Toy lending library
- Parenting workshops
- Play groups
- Family events
- On-site tutoring with child care
- Emergency child care
- On-site study space with child care
- On-site gym with child care
- Support accessing community resources
- Other (Specify)

40. What ways do you benefit from access to a campus based child care program? (check all that apply)
   - Recruiting/Retention
   - Convenience
   - Educational Benefits
   - Psychological Benefits
   - Improved Family Life
   - Other (Specify)

41. Are you currently involved in any Student Affairs or Academic Affairs Programs?
   - Yes (Specify)
   - No

Thank you for taking the time to complete the UNM Student Parent Intake Form.